**Alvah N. Belding Memorial Library**

302 East Main Street, Belding Michigan 48809

 **Regular Meeting of the Alvah N. Belding Library Board**

**Library Board Minutes from January 25, 2021**

**Library Board Members Present:** Kathy Lehman, Annette Visser, David Riches, Carla Gunderson, Jan Lamborne

**Director:** Britney Dillon absent

**City Council Liaison:** Bonita Steele, absent

**Guests Present:** None

1. **Call to Order and Roll Call:** Meeting was called to order by Kathy Lehman at 5:33.
2. **Approval of the Agenda:**  A motion was made by Annette Visser and supported by

Carla Gunderson to accept the agenda as presented. Roll called and motion carried.

1. **Approval of the Minutes:**

 A motion was made by Annette Visser and supported by Kathy Lehman to approve the

 November 16, 2020 minutes. Roll was called and the motion passed.

A motion was made by Kathy Lehman and supported by Carla Gunderson to table the November 16,

 Closed Session minutes. Roll was called and the motion passed.

1. **Public Comment:** None
2. **Library Reports:** Director’s Report, Youth Services Report, Circulation Report, Donations Report and Monthly Financial Report were all reviewed. These reports were received for filing.

 **Comments on Reports:**

Carla Gunderson was curious as to why 2 books were chosen for **On the Same Page 2021.**

There was discussion about Covid-19 quarantines involving staff members.

Annette Visser said that her name was mentioned for contacting John Niemela about the Third- Party Agreement and gave us an update about their conversation. Mr. Niemela is still waiting for a response from the lawyer.

There was some discussion about Phase 3.

Carla Gunderson said Amanda Wilson does such a wonderful job. It will be sad to lose her &

everyone agreed.

Kathy Lehman would like to look into more information about Book Bundles and Life Boxes.

David Riches had a question about 747 memorial books for Mercantile for the amount of

 $1,237.72

 Donations Report – looks pretty good, what about the chairs purchase. What is happening

 with the old chairs. Someone responded and said they are downstairs waiting to be sold.

 Independent Bank Statement – What is the plan for donations from the website?

1. **Notice of Paid Bills:**

A motion was made by Carla Gunderson and supported by David Riches to pay the bills for November, 2020. Roll was called and the motion passed.

A motion was made by Kathy Lehman and seconded by Annette Visser to pay the bills for

December, 2020. Roll was called and the motion passed.

1. **Communication and Correspondence:** Newspaper articles. Kathy Lehman received a book

 titled **The City of Belding** donated by Suzanne Kreegal. There was no author or date on the book.

 Apparently she found the book when she was going through her mother’s things and thought we

 would like to have it.

1. **Unfinished Business:**
	1. Third-Party Agreement – Britney Dillon gave us an update in her Director’s Report.

John Niemela is still waiting to hear from the lawyer.

* 1. Phased reopening. There was a detailed report in the Director’s Report.
	2. There was some discussion about the library opening.
1. **New Business:**
	1. Annette Visser would like to continue her position on the Library Board for the next

3 years. A motion to approve Mrs. Visser’s Letter of Intent was made by Kathy Lehman

and supported by David Riches. Roll was called and the motion passed.

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* 1. Election of Officers for 2021:

A motion was made by David Riches to keep officers in their current position for the 2021 year. The motion was supported by Carla Gunderson. Roll was called and the motion passed.

 President: Kathy Lehman

 Vice President: Carla Gunderson

 Treasurer: Annette Visser

 Secretary: Jan Lamborne

* 1. David Riches made a motion and it was supported by Annette Visser to keep Committee Assignments the same for the 2021 year. The roll was called and the motion passed.

By-laws Committee: David Riches & Kathy Lehman

Strategic Planning Committee: David Riches & Jan Lamborne

Budget Committee: Annette Visser & Kathy Lehman

Personnel Committee: Kathy Lehman & Carla Gunderson

* 1. A motion was made by Annette Visser and supported by Carla Gunderson to table the

Meeting Schedule until the February Board Meeting. Roll was called and the motion passed.

* 1. The board received a Library Information Packet from the Michigan Library Cooperative

Director’s Association. There is a nice Trifold included about the Rolls & Responsibilities

Of Library Trustees. There is also a website available.

10. **Public Comment:** None

11. **Trustee Comments:**

* 1. **Annette Visser:** No comment**.**
	2. **Carla Gunderson:** No comment.
	3. **David Riches:** I would like to have something in the Belding Bugle & the Belding

 Newsletter from the Library Director, Britney Dillon.

* 1. **Jan Lamborne:** No comment..
	2. **Kathy Lehman:** I will send a welcome note to Bonita Steele.

12**.** **Motion to adjourn** was made by Carla Gunderson and seconded by David Riches

 At 6:48 p.m.. Roll was called and the motion passed.

Respectfully submitted,

Janice Lamborne

Library Board of Trustees Secretary